



SchoolMessenger[®]

Mountain Home School District is excited to announce we are moving to SchoolMessenger, a new and improved messaging system which will replace Blackboard. To ease the transition, we are sending out this quick guide to help parents and guardians get started with SchoolMessenger. Please take a few minutes to read through everything and update your contacts and preferences.

PowerSchool SIS

Welcome, Jonathan Liberman | Help | Site Map | Sign Out

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Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- Forms
- School Bulletin
- Class Registration
- Balance
- My Schedule
- School Information
- Account Preferences
- My PowerSchool

District Code
CSJC

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01. Student Demographics | 02. Student Address | 03. Health Information and Authorizations | 04. Resid

There are 5 previous responses to this form. (0 pending, 2 approved, 2 rejected)
Last response status: **approved**

05. Student Contacts English

Please ensure all parent/guardian contacts and Emergency contacts are listed here. Emergency contacts are the person we would call if the parent/guardian cannot be reached in an emergency. It could be the person at work that can reach out to you when you can't answer the phone, your babysitter, etc.

Guardian in the Military *
Please choose the answer based on the student's parents or legal guardians.
In the Parent/Guardians section below, the Employer Field should be the base and/or branch of service for the military connected parent/guardian.

- Either parent/guardian is on Active Duty in the Armed Forces
- Either parent/guardian is a traditional -Part Time- member of the National Guard or Reserve
- Either parent/guardian is a Full Time member of the National Guard or Active Guard/Reserve (AGR)
- None of the above/Not Military connected

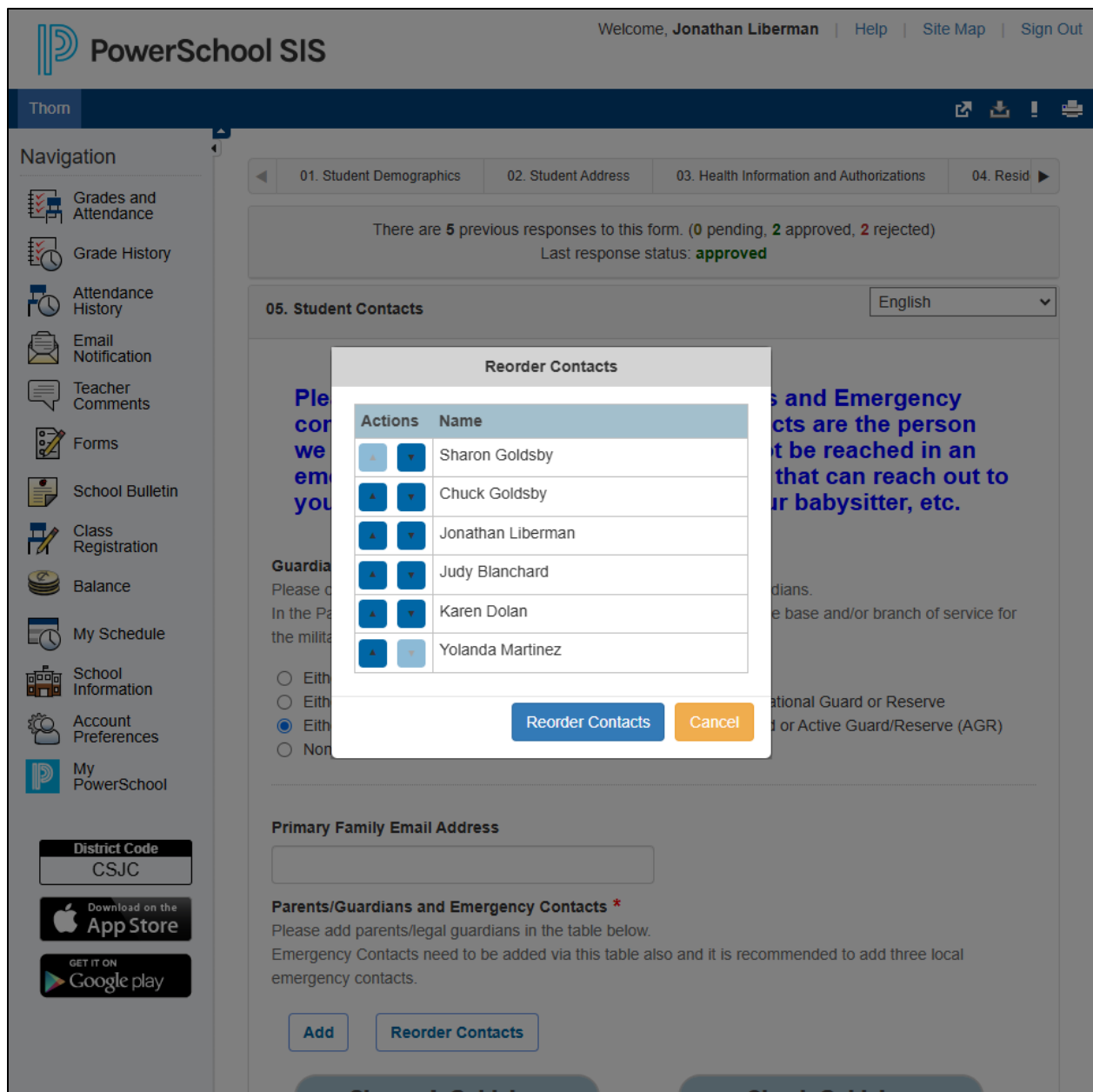
Primary Family Email Address

Parents/Guardians and Emergency Contacts *

Please add parents/legal guardians in the table below.
Emergency Contacts need to be added via this table also and it is recommended to add three local emergency contacts.





Add Reorder Contacts

First, please access the Student Contacts form in Parent Portal and make sure all student contacts are up to date. Contacts must include a phone number, and please ensure all permissions including custody are set correctly. Next, click on the new Reorder Contacts button to access a new area of the form.

















This window will allow you to adjust the priority of your student's contacts using the arrow buttons to the left of each contact. **IMPORTANT:** The top two contacts should be the primary contacts for the student and will be the only contacts to receive regular messages. Lower priority contacts will only be contacted if there is an emergency and the primary contacts cannot be reached.


PowerSchool SIS Welcome, Jonathan Liberman | [Help](#) | [Site Map](#) | [Sign Out](#)


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-  School Information
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Grades and Attendance: Goldsby, Thorn delete

Grades and Attendance | Standards Grades

Attendance By Class													
Exp	Last Week					This Week					Course	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F			
Attendance Totals											0	0	

Current weighted GPA (Q3):
[Show dropped classes also](#)

Legend

Attendance Codes:

Once all contacts have been updated, contacts with Parent Portal accounts can reach SchoolMessenger by clicking the link in the side bar menu. If the link is not available, SchoolMessenger can also be accessed by going to home.schoolmessenger.com.

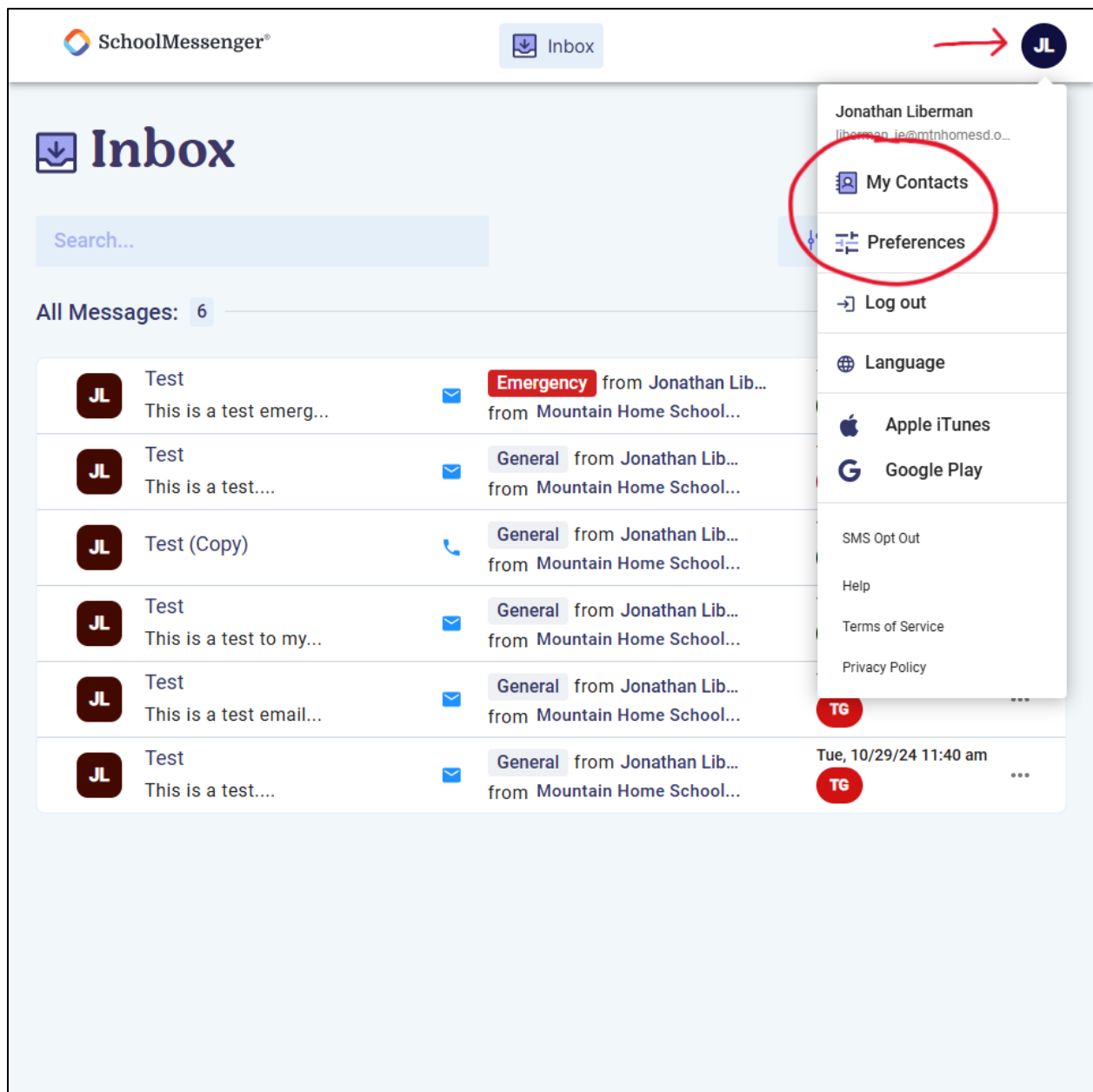
*A powerful new way to stay
connected to your student's
school or district*



SchoolMessenger®



Contacts without a Parent Portal account or who want to access SchoolMessenger directly can create a SchoolMessenger account using the sign-up link in the top right of the home page. If you create an account, please use the email address that matches your email in PowerSchool. SchoolMessenger will automatically find and connect students to your account using this address.






Once signed in, you will see your Inbox which will display all your received messages from the last 30 days. Clicking on the circle in the top right will drop down the menu which has links to the My Contacts and Preferences pages.

SchoolMessenger® Inbox JL

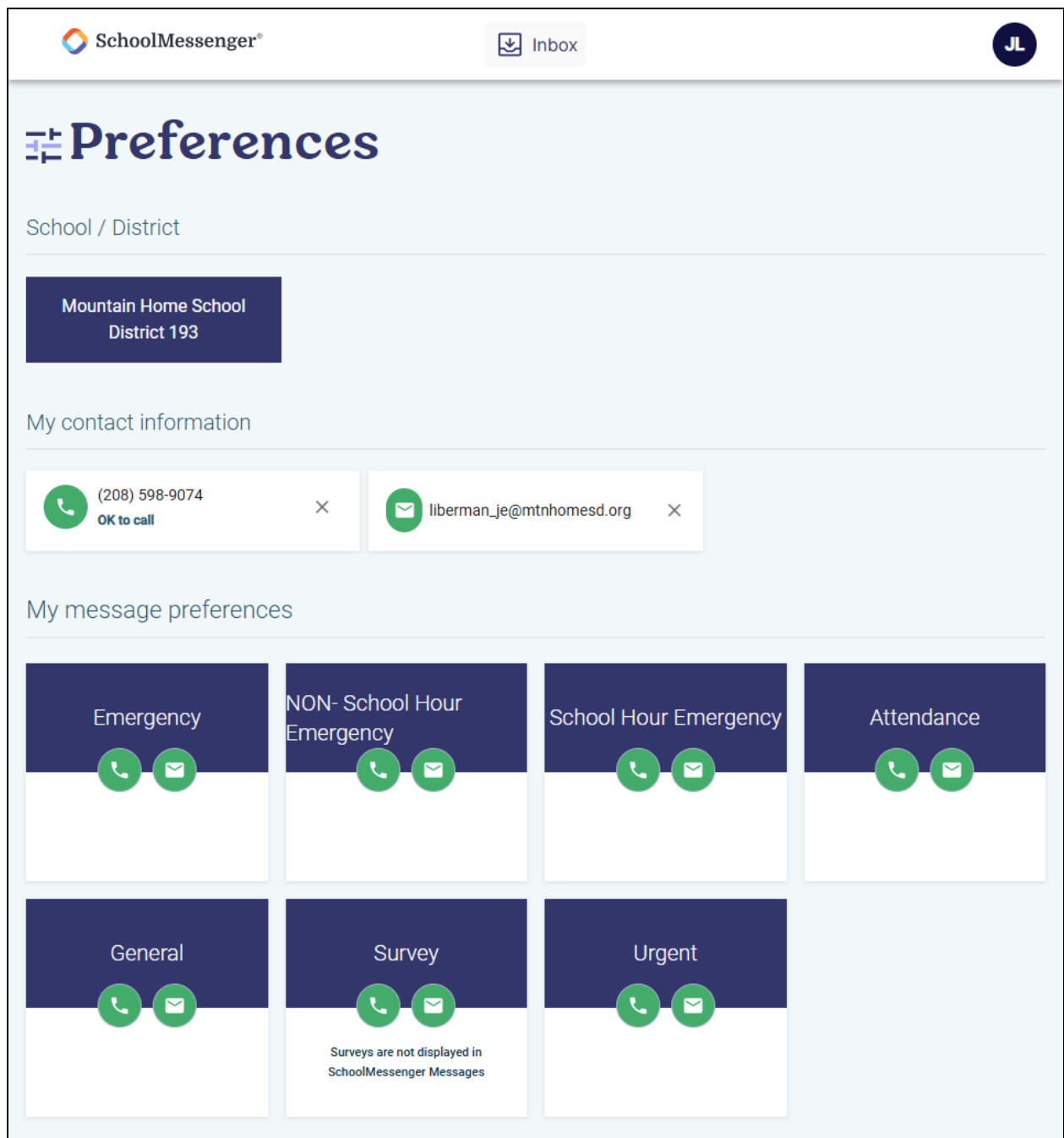
My Contacts

Contacts [Synchronize contacts with your school district](#)

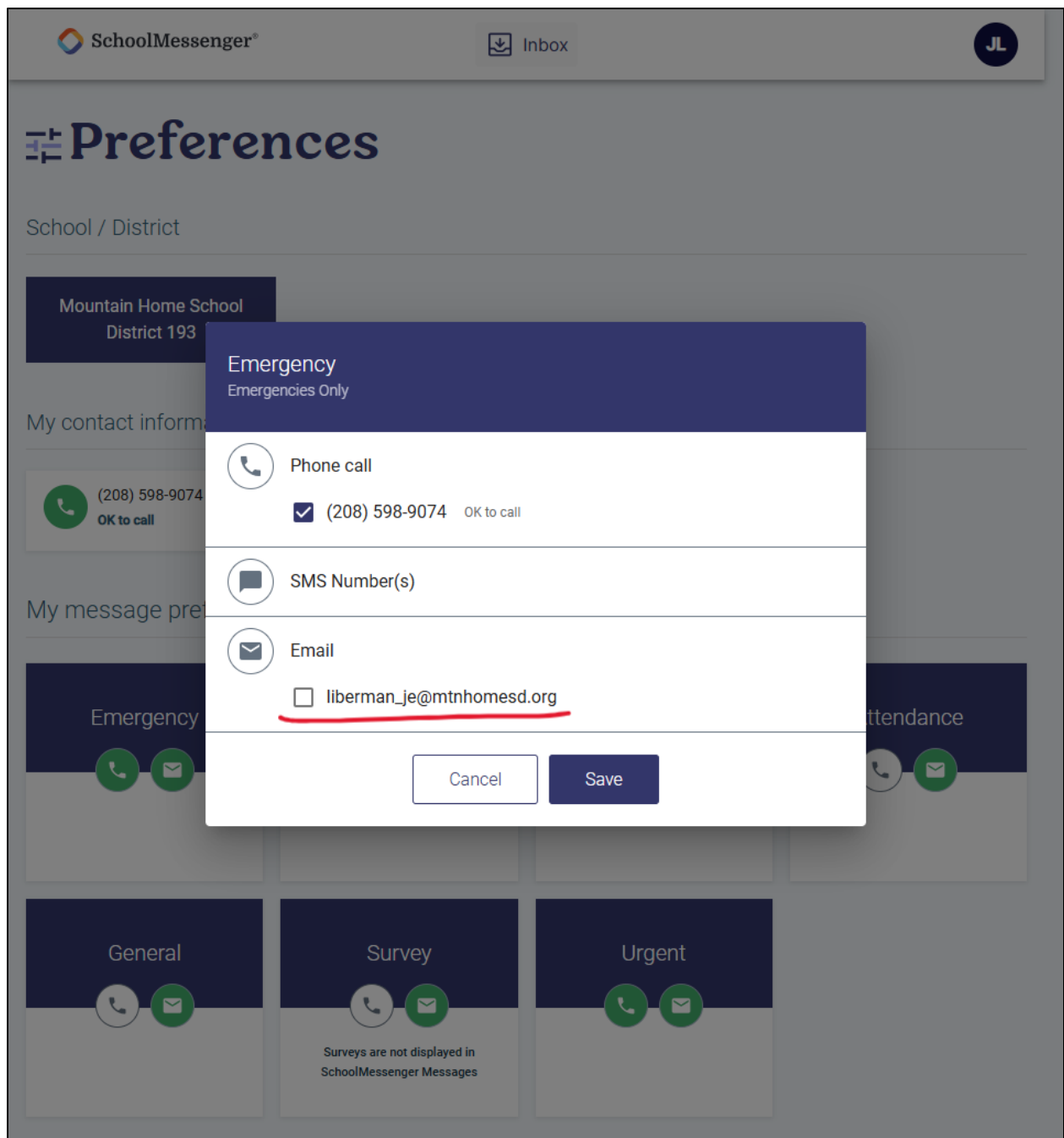
[Find contacts with a different email](#)

-  **Jonathan Liberman**
District Office | Mountain Home
School District 193
-  **Jonathan Liberman**
Mountain Home School District 193
-  **Thorn Goldsby**
Enrollment Only | Mountain Home
School District 193

The My Contacts page will show you who SchoolMessenger has connected to your account. If you are missing a student, you may enter a different email address which SchoolMessenger will use to try to match you to other students or contacts.



The Preferences page allows you to adjust what types of messages you would like to receive and where you receive them. It will also show all phone numbers and email addresses connected to your account. There are two ways to set preferences, and the only restriction is that each Emergency category must have at least one phone number enabled.




Clicking a message category opens a window that lists all contact methods for your account and shows whether each phone number or email address is enabled. By default, all methods are enabled.

SchoolMessenger® Inbox JL

< Back

My Phone

 (208) 598-9074 It's OK to call this phone | [Change](#)
I consent to receive calls containing pre-recorded voice messages.

Choose the messages you are interested in receiving from Mountain Home School District 193, and how you want to receive them.

Emergency <input checked="" type="checkbox"/> Call me	NON- School Hour Emergency <input checked="" type="checkbox"/> Call me	School Hour Emergency <input checked="" type="checkbox"/> Call me	Attendance <input type="checkbox"/> Call me
General <input type="checkbox"/> Call me	Survey <input type="checkbox"/> Call me <small>Surveys are not displayed in SchoolMessenger Messages</small>	Urgent <input checked="" type="checkbox"/> Call me	

Cancel Save

Clicking a contact method displays a page which lists all message categories and shows whether each category is enabled for that phone number or email address. By default, all categories are enabled.